



**Wawa Public Library Board Meeting  
Wednesday, October 21, 2020**

**Wawa Council Chambers**  
40 Broadway Avenue  
**5:30 p.m.**

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**MINUTES**

**(1) CALL TO ORDER & NOTE MEMBERS PRESENT**

The meeting was called to order at 5:30 p.m., by Chair Doug Woods.

**Present:**

Doug Woods, Pat Tait, Anne Owen, Lesley Banman, Suzie Jarrell, Rose Ann Turyk, Colleen Abbott/CEO, Secretary/Treasurer

**Members of Gallery and Media Present**

None

**(2) APPROVAL OF AGENDA**

**Moved by:** A. Owen

**R. 31/2020**

**Seconded by:** P. Tait

**RESOLVED THAT** the Agenda for the meeting scheduled for Wednesday, October 21, 2020, be approved.

**CARRIED**

**(3) DECLARATION OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None

**(4) APPROVAL OF MINUTES**

**Moved by:** R. A. Turyk

**R. 32/2020**

**Seconded by:** A. Owen

**RESOLVED THAT** the Minutes of the meeting held on Monday, September 16, 2020, be approved, as presented.

**CARRIED**

**(5) APPROVAL OF TREASURERS REPORT & ACCOUNTS**

**Moved by:** L. Banman **R. 33/2020**

**Seconded by:** A. Owen

**RESOLVED THAT** the Wawa Public Library Board does hereby approve for payment the June 2020 accounts in the amount of \$18,437.49, the July accounts in the amount of \$16,235.48, the August accounts in the amount of \$19,742.24 and the September accounts in the amount of \$15,644.61. CEO to check into cost of hydro, whether it is a percentage of the Municipal bill or our own. Would like to see it recorded in the finance report each month.

**CARRIED**

**(6) ONGOING BUSINESS**

**6.1** Cameras-we are on a waiting list to purchase and install cameras at WirelessCom.ca Inc.

**6.2** Meetings-it has been decided that the Board will carry on with one meeting per month bringing the total meetings to six for 2020.

**(7) HEALTH & SAFETY**

**Moved by:** R. A. Turyk **R. 34/2020**

**Seconded by:** P. Tait

**RESOLVED THAT** the following Health & Safety Report be approved as presented for the months of June, July, August & September. Queries about the heating system were discussed. The Municipality is also having the same issues and will be assessed in the future.

**CARRIED**

**(8) NEW BUSINESS**

**Moved by:** L. Banman **R. 35/2020**

**Seconded by:** A. Owen

**RESOLVED THAT** the following reports be approved as presented, Librarian's Report and Library Stats for the months of June, July, August & September including the TD Summer Reading Club stats for July & August.

**CARRIED**

- 8.2 Christmas Closure-the library will close from December 24, 2020-January 4, 2021 in keeping in sync with the Municipality.
- 8.3 Sick Benefit Policy-Re: Covid-19-CEO will check with the Municipality on their policy and follow the same

**(9) POLICY & BOARD GOVERNANCE**

**Moved by:** L. Banman

**Seconded by:** P. Tait

**RESOLVED THAT** the Wawa Public Library Board of Directors does hereby approve the following policies as presented:

**9.2** Board Orientation & Training GOV-04 **R. 36/2020**

**9.3** Policy Development GOV-05

**CARRIED**

**Moved by:** R. A. Turyk

**Seconded by:** A. Owen

**RESOLVED THAT** the Wawa Public Library Board of Directors does hereby approve the following policies as presented:

**9.4** Prevention of Workplace Violence HR-08

**9.5** Health & safety HR-09 **R. 37/2020**

**CARRIED**

**(10) IN-CAMERA SESSION (CLOSED MEETING)**

**Moved by:** A. Owen **R. 38/2020**

**Seconded by:** L. Banman

**RESOLVED THAT** the Wawa Public Library Board of Directors does hereby proceed In-Camera at 6:05p.m. in order to address the following matter pertaining to:

Personal matters about an identifiable individual

**CARRIED**

**(11) CLOSE OF IN-CAMERA MEETING**

**Moved by:** R. A. Turyk

**R. 39/2020**

**Seconded by:** P. Tait

**RESOLVED THAT** the Wawa Public Library Board of Directors does hereby close the in-camera portion of the meeting and return to the public meeting at 6:09 p.m.

**CARRIED**

**(12) CLOSE OF MEETING**

**Moved by:** L. Banman

**R. 40/2020**

**Seconded by:** A. Owen

**RESOLVED THAT** the Wawa Public Library Board of Directors does hereby close the open meeting at 6:10 p.m.

**CARRIED**